

Rick Vasquez

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Machine Operator/Team Leader/Supervisor

Objective:

Seeking a production position which includes a supervisory role which works close with management. Also, Looking to be involved with office type work and room to grow with in company.

Job Skills:

- > An Experienced team leader with the ability to meet production schedule.
- > Problem solving skills with the ability to learn new equipment and processes quickly.
- > Excellent Personal Communication Skills.
- > Adaptability and tolerant of stressed situations.
- > Able to work well with little or no supervision
- > Ability to work with in close tolerances.
- > Able to perform machine maintenance.
- > Computer literate with some Microsoft office experience.

Work History

Rulon International

Moulding/Sorting Dept. Supervisor

Apr 2021-Current

Key Responsibilities Include:

- Help set-up,load, and operate the moulder,ensuring production requirements are met and quality maintained.
- Monitor quality and make necessary adjustments as required.
- Be proactive in the maintenance of the machine
- Perform work in accordance with activity and account specific standard operating procedures at acceptable productivity levels.
- Work in a safe manner and adhere to safe working procedures at all times.
- Over see a team of 7 employees
- Keep track of Employees hours and break times
- Assist team members when needed to help complete orders
- Work closely with Inventory manager to make sure all material is ready to be sorted.
- Set up and rip material as needed.
- Work closely with engineers on samples in order to create tooling for the job.
- Train employees on company policies and machines if necessary.
- Take an active role in production meeting in order to assist production manager with schedule.
- Keep track of all materials and supplies needed for machines.
- Follow all safety rules and enforce them.
- Work with quality control to address any issues that may come up.
- Join manager in discussions on material issues from venders.
- Deal directly with suppliers of tooling for moulders.
- Address any issue I may have with manager,sales rep, or engineering dept,

- Reclaim any material that can be used for future jobs,
- Constantly look for ways to improve production and quality.
- Create schedules for employees if needed
- Report attendance to Hr dept.
- Stay on top of forklift drivers to keep material flowing in a timely manner
- Check reporting on epicor for production data entry.
- Contact Weinig for machine support and issues.
- Work with Maintenance Manager in order to schedule machine repairs based on Production schedule.
- Keep track of vacation days and attendance for Hr dept.
- Maintain paper work on machines , tools , parts, and production paper work.
- Complete all paper work, job travelers, and Job orders to distribute to machine operators.
- Grind knives if needed while operators continue to work.
- Take someones place if an employee is missing or request another employee from a different dept. supervisor.
- Make sure all employees are following company rules.
- Help employees address any issues with benefits.

Star Moulding Union Carpenter/Moulder Operator
Jan 2015-Apr 2021

- >set up weinig unimat 1000 with universal head
- >grind knives when forman or grinder are absent
- >make sure machine is maintained and running
- >run ripsaw when needed
- >take over running powermat 700 when operator is absent
- >help on sanding lines when needed.
- >make suggestions to forman on how to make templates
- >work well with others and continue to make improvements of machinery in shop.

Woodmac Moulder Operator
June 2014-Dec 2014

- >set up heads for runs
- >enter all information for profiles
- >use powermat software to run profiles
- >make jigs for moulder to run irregular profiles
- >maintaine moulder and order parts if necessary
- >organize orders for easy profile change overs
- >use forklift to bring material to machine

Note: The owner did not follow through on insurance. This is very important because i have a large family to

take care of.

Arlen Jacob Moulder Operator/Bench Carpenter

Mar. 2014- June 2014

- >set up and run moulder
- >make mouldings using a router by hand.
- >glue up for panels
- >build custom shelving

Note:I Quit this job due to the fact of payroll issues. I never recieved my paychecks on time

Ezee Set Moulder Operator/Grinder/Shutter Dept. Lead/Millwork Dec. 2011-Current

- >Set up mortiser and tenoner for production runs.
- >Assemble jigs and fixtures in order to modify standard use of machinery.
- >Set up weekly production schedule in order to meet deadlines.
- >Collaborate with co workers to accomplish large work loads.
- >Set up and run Mereen Johnson Gang rip saw
- >Perform maintenance on shop machinery.
- >Grind knives for shapers and moulder on Rondamat grinder.
- >Set up and run Weinig 6 head moulder.
- >Load and Unload Trailers on daily basis
- >Open and Close shop depending on schedule.
- >Maintain inventory of in house mouldings.
- >Work close with management to improve business and production procedures.
- >Assemble standard and radius shutters according to work order and customer specs.
- >Use all shop equipment including: Planer, Drum sander, shapers, mortiser, tenoner, belt sander,panel saw,table saw, jointer, miter saw , upcut saw, and routers.
- >Help with prepping parts and assembly of doors.
- >Glue up panels for doors and shutters.
- >Run cut lists for shutter prep.
- >operate forklift both propane and electric order picker.
- >Clean up and organize work areas
- >Foster an environment of open communication.
- >Works well in a team environment or independently.
- >Able to work with little or no supervision.
- >Provide continuous verbal feedback regarding performance with management
- >Enforce safety rules and guidelines, and assist in creating a safe environment.
- >Ensure that paperwork is properly filled out by doing spot checks and providing one on one training as needed.
- >Train new employees in Shutter Dept. and Millwork Dept. to ensure customer needs are met in timely fashion.
- >Manage all rough lumber and stage for production schedule.

Note: I work every other weekend right now with ezee set. Im currently trianing the replacement after a 3 year search. I put my all in for those who do so for me.

Carl Buddig And Co. Team Leader/Operator May 2009-March 2011

- >Set up Slicers and high speed packaging machine before production.
- >Keep machine stocked with materials while in production.
- >Maintain Weights and Slice Quality
- >Sanitize and clean lines during Meat Changes

- >Keep box labeler,package labeler and high speed tape machine functional during production.
- >Ensure raw and dry side materials are stocked and ready during runs.
- >Work Closely with maintenance to keep machinery functional.
- >Maintain proper PPE and GMPS are followed according to QC.
- >Work as material handler on Dry side Keeping Materials and finished product flowing to and from line.
- >Manage all production workers on line.
- >Ensure Proper paperwork is filled out according to USDA and Safety Management.
- >Change Films,zipper,labels and meat baskets while keeping a record of all changes.
- >Perform general maintenance of Multivac and slicers.
- >Adjust temperature and gas levels to ensure proper sealing of packages.
- >Consult with supervisors and QC on Quality of product when problems arise.
- >Volunteer for Saturday Maintenance to Learn More about machinery and problem solving.
- >Work Overtime whenever necessary.

Hines Lumber Moulder Operator June 2006-Jan 2009

- >Set up Maureen Johnson Rip saw and prep for production
- >Help out with production of Pre-hung doors
- >Load and Unload trailers of Product.
- >Sand,defect,stain and package finished product.
- >Keep Machinery maintained and ready for production.

Cowleys Lumber Moulder Operator Dec 2002- June 2006

- >Main duties included Set-up Machinery to meet customer specs within .001.
- >Ensure quality of product is up to standards during production run while defecting and sorting by lumber grade.
- >Keep accurate documentation of waste and Quantity of product produced.
- >Manage flow of materials to and from line.
- >Work with Grinders and measuring devices to set-up for next production run.
- >Also worked as a material handler bringing lumber to and from production lines.
- >Maintained and organized Tooling room while making a Microsoft excel inventory list of profiles and knife stock including pictures of specs.
- >Forklift Certified
- >use of banding equipment

Education

Hammond High School 1998-2002 Ged
Weinig Moulder/Grinder Training Completed Oct. 24th 2013

Other Skills

Computer Literate with experience in Microsoft Office 2007, Photo Shop CS3, Quickbooks Pro 2009, Programming Registers for retail, Managing a Small business, Purchasing product for retail, managing inventory, Setting prices according to MSRP, Manage Money Flow and Distribution, and providing excellent customer service. I also Have Experience with Screen Printing, advertisement, and organizing events.

Detailed References

Sam Davis, production manager
Hines lumber
2701 Jackson Ave.
South Chicago Heights, IL 60411
708-754-2108
Business reference known for 2 year(s).

Mike Meyers, Foreman
Cowleys Moulded Products
609 E. Main Street
Griffith, IN 46319
219-922-1233
Business reference known for 4 year(s).

Mary K. B., Production Supervisor
Carl Buddig and Company
708-339-7366
50 West Taft Drive
South Holland, IL 60473
Business reference known for 1 ½ year(s).

Jeff Lorenz, Owner
E-zee Set Wood Products
248-398-0090
21650 Coolidge Hwy,
Oak Park, MI 48237
Business reference Known for 5½ year(s)
Current Employer.

Bob M. , Shop Foreman
Star Moulding and Trim
Bedford Park II
Business reference known for 2 year(s)
Current Employer